

South East Training Quality Policy

This is the statement of general policy and arrangements for:

Overall and final responsibility for ensuring compliance with this policy is that of:

Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

South East Training Network Limited Name of organisation
Tony Walton Name of employer
All associates engaged on an assignment for South East Training

QUALITY MANAGEMENT SYSTEM

South East Training's Quality Management System (QMS) aligns with the requirements of ISO 9001:2015 and covers all activities associated with the provision of services to our customers, including training, coaching, consultancy and project management activities. Full details of our QMS are set out in the Quality Manual.

GENERAL POLICY STATEMENT

South East Training is committed to providing services that consistently meet or exceed customer requirements. We will achieve this by:

- working in partnership with our clients to reach a shared understanding of their needs and an agreed approach to meeting those needs
- continually looking for opportunities to enhance our service delivery
- identifying opportunities for improving our quality management system
- working in an ethical way and meeting all statutory and contractual requirements.

South East Training will not seek to be involved in areas of business that:

- are outside our capability
- carry risks that cannot be effectively mitigated to an acceptable level
- breach statutory or regulatory requirements, or involve activities that would be regarded as unethical.

The quality policy forms part of our Consultant Agreement.

Specific legislation relevant to this policy includes:

- The Bribery Act 2010
- Equality Act 2010
- The Health and Safety at Work etc. Act 1974
- Environmental Protection Act 1990
- Data Protection Act 2018
- Public Contracts Regulations 2015
- Modern Slavery Act 2015.

Signed: (Employer)	A.R. Walton	Date:	21/10/21	
Subject to review, monitoring and revision by:	Principal Consultant	Every:	12	months or sooner if work activity changes

